

Impromptu Speaking: Prep Sheet

The Challenge: * Prep Time: 2 Minutes

- **Speech Time:** 3 Minutes
- **The Goal:** Clear structure, confident delivery, and a direct connection to the prompt.

Section 1: The Hook & Introduction

Don't just start talking. Grab the audience's attention first.

1. The AGD (Attention Getting Device):

(Short story, startling statistic, quote, or rhetorical question)

2. The Thesis/Roadmap:

"Today, I will be discussing [Prompt] by looking at [Point 1], [Point 2], and [Point 3]."

Section 2: The Body

Explain your points and always tie them back to the prompt.

Point 1: _____

- **Evidence/Example:** _____
- **Tie-back:** How does this prove your point about the prompt?

Point 2: _____

- **Evidence/Example:** _____
- **Tie-back:** How does this prove your point about the prompt?

Point 3 (Optional): _____

- **Evidence/Example:** _____
- **Tie-back:** How does this prove your point about the prompt?

Section 3: The Conclusion

Summarize and leave a lasting impression.

1. Review Points:

“We have seen today how [Point 1], [Point 2], and [Point 3] clarify the importance of [Prompt].”

2. Closing Statement:

(Final thought, call to action, or a reference back to your original AGD)

Quick Tips for the 2-Minute Prep:

1. **Seconds 0-30:** Pick your stance and write down your 2-3 main points immediately.
2. **Seconds 30-90:** Brainstorm one specific example for each point (a news story, a book, or a personal experience etc).
3. **Seconds 90-120:** Think of your AGD and your very last sentence. If you know how you start and how you end, the middle will flow much better.

Remember - your notes are only for you. You do not need to make full thoughts, sentences etc. All you need is to gather your ideas for yourself. Note: You cannot bring your notes up with you.